

# ReelSpecial

Productions

## VIDEO AGREEMENT

This is a legally binding contract between That One Company, Inc. (dba Reel Special Productions), P.O. Box 55025, Lexington, KY 40555, (hereafter referred to as "the Service Provider") and:

Client's Full Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
Email Address \_\_\_\_\_

(names(s) and contact details, hereafter referred to as "the Client")

The Service Provider has been contracted to perform the wedding video service for the for the Client on the following date:

**Wedding Date** \_\_\_\_\_

**Bride's First/Last Name** \_\_\_\_\_

**Groom's First/Last Name** \_\_\_\_\_

Will the bride be taking  
the groom's last name?

**Yes**

**No**

### Wedding Details

Ceremony Location \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Reception Location \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### Delivery

Post production editing may take up to twelve (12) weeks to complete. The finished product(s) should be delivered or mailed to the following address:

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Videos may be featured by the Service Provider online and for promotional purposes (client may request removal of the video at any time). Circle one: **Yes** **No**

I acknowledge and accept (please initial) \_\_\_\_\_

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### VIDEO AGREEMENT

1. **RESERVATION OF TIME AND DATE** - Upon execution of this contract and receipt of the non-refundable fee, the Service Provider will reserve the date agreed upon and will make no other reservations for that time. The Service Provider reserves the right to terminate this contract at any time for any reasonable cause (e.g. accident or ill health). In this event, all monies will be refunded in full.
2. **PAYMENTS** - A non-refundable retainer fee of \$1,000.00 is required with the signed contract to hold the Client's wedding date. The remaining balance is due thirty (30) days prior to the Client's wedding date and will be determined based on their final package choice and any additional options requested. Payment methods include checks, cash and credit cards (a 4% fee will be added for all credit card transactions). A \$100.00 fee will be assessed on returned checks.
3. **CANCELLATION/POSTPONEMENT** - In the event of a cancellation more than six months from the event date, all monies paid will be refunded with the exception of the \$1,000.00 retainer which is non-refundable. If a cancellation is made within six months of the wedding date, a \$1,500.00 cancellation fee will be due to the Service Provider on or before the canceled wedding date.
4. **EXCLUSIVE RIGHTS** - The Service Provider is the exclusive official videographer retained to perform the services requested in this agreement. The Client acknowledges that no other professional videographer(s) or production film crews may capture any portion of the wedding day unless previously granted permission from the Service Provider. All video masters and raw footage remain the exclusive property of the Service Provider and may be shared for marketing purposes. Clients wishing to revoke the Service Provider's right to use the footage may request a Non-Disclosure Agreement (NDA) anytime leading up to the wedding date for at a cost of \$4,500.00. Thirty (30) days following delivery of your wedding video ALL original and backup files will be permanently deleted. Raw footage can be purchased at an additional cost but must be requested and paid for within thirty (30) days of the wedding date.
5. **RESTRICTIONS** - Due to our filming style and unobtrusive nature, the Service Provider will make its best attempt to capture your event as it happens. However, the Client acknowledges that others (e.g., photographer(s), guests, coordinators, etc.) may impede our ability to successfully capture important events. These factors, as well as constraints caused by the physical environment, safety, weather, and acts of God, may affect the quality and extent of video coverage possible. The Service Provider cannot guarantee coverage of outdoor events during inclement weather. The Client is responsible for obtaining all permissions and clearances from the venues where video coverage is expected.
6. **MEAL(S)** - Capturing an entire wedding day requires intense concentration and can be extremely exhausting. For this reason and to ensure adequate coverage at any time during the wedding day, the Service Provider requests that a meal be provided to the primary and secondary videographers (two meals total) immediately following when the wedding party is served. The videographers (and photographers) should be seated in the same room as the wedding party if possible (if reception plans include reserved seating for guests, consider having a reserved "vendor table" if space permits). It is the responsibility of the Client to communicate with the reception coordinator/caterer to ensure adequate accommodations are made for meals. If the caterer plans to provide separate "vendor meals" for the Service Provider, notification of this plan should be communicated by the Client to the Service Provider prior to the wedding date.
7. **LIABILITY** - The Service Provider will take the utmost care with respect to the production, post production and delivery of the video(s). However, in the event the Service Provider fails to comply with the terms of this agreement (including but not limited to illness, accidents, labor disputes, equipment failure, acts of God or any other catastrophes, the liability of the Service Provider is limited only to the total amount of monies received from the Client.
8. **PRODUCTION AND EDITORIAL CONTROL** - The Service Provider is granted full creative and editorial control by the Client regarding all aspects of the production and post production services for this event (including editing sequence/style, effects, music, etc.).
9. **DELIVERY OF FINISHED PRODUCT** - The Client may pick-up the finished product(s) in person or may request shipment with standard postage paid by the Service Provider. Post production editing may take up to twelve (12) weeks to complete.
10. **ADDITIONAL CHARGES** - Edits may be ordered by the Client within thirty (30) days of receiving the finished product(s) at the expense of the Client and at a rate of \$100 per hour. This expense may be waived only if it is determined by the Service Provider that the requested edits were a result of an error made during the initial editing or rendering process.
11. **MEDIA COMPATIBILITY** - The Service Provider will provide the finished product(s) in a format that is generally compatible with a variety of players. If compatibility issues arise within thirty (30) days of the wedding date the Client must notify the Service Provider immediately. The Service Provider is not liable for compatibility issues that arise beyond thirty (30) days from the wedding date for any type of media.

By signing below both parties acknowledge and accept all the terms of this agreement.

Client Signature

Date

Service Provider Signature

Date